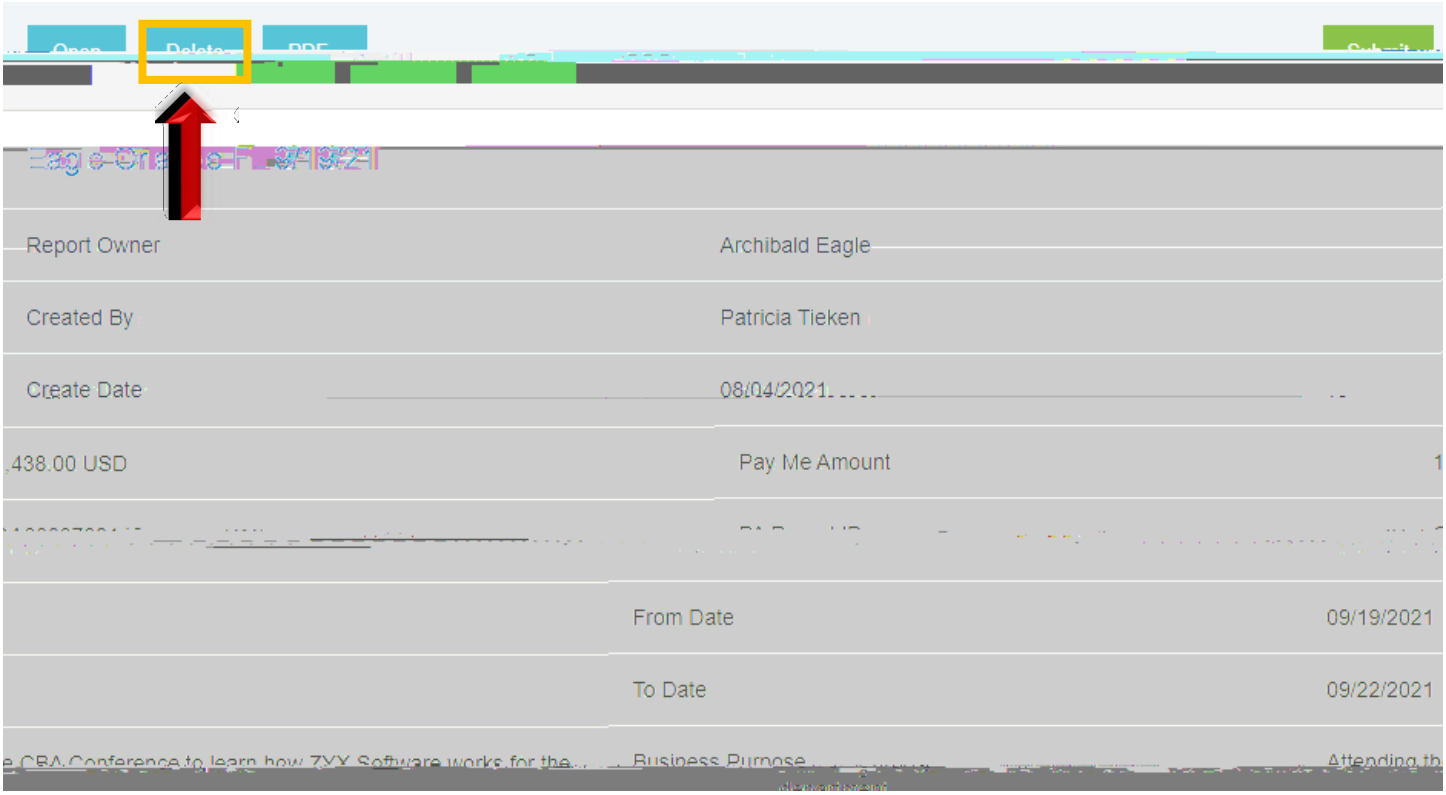
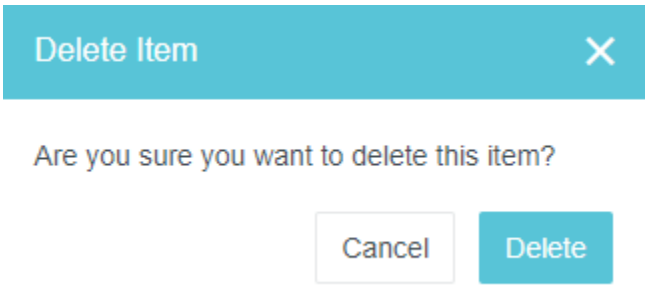
Step 2: Delete the Pre-Approval

The Pre-Approval Header will open to the right. Click **Delete**.



The box shown below appears asking, **Are you sure you want to delete this item?** Click **Cancel** or **Delete**.